(360)929-7036 vimislikj@gmail.com

*2269 NE 53rd St. APT 10, Seattle, WA 98105*

Professional portfolio: <http://vimislikj.weebly.com>

# Profile

My father imprinted on me a mantra I hold dear: “If a task is worth doing, it’s worth doing well.” I take pride in every task I complete. I am a motivated, goal-oriented individual with tenacious work qualities aided by high ethical stamina. Prepared and *experienced* in working long hours to meet deadlines. Ingenuity in problem-solving comes naturally, as well as patience when working on tedious tasks.

# Skills

|  |  |  |
| --- | --- | --- |
| * AP Style copy editing/writing
* Photography
* Fast Learner
 | * Microsoft Office Suite 2010 (65 wpm)
* Resourcefulness
 | * Manufacturing
* PC/Mac savvy
* Social Media
 |

# Employment History

**Kits Camera – Seatttle, WA Sales Associate, Oct. 2011 - Present**

*(20hrs/week) [Seasonal]*

**Eddie Bauer – Seattle, WA Sales Associate, Oct. 2011 - Present**

*(20hrs/week) [Seasonal]*

**CIAO (RESTAURANT) – Coupeville, WA Cook/Dishwasher/Web Design July 2011 – Oct. 2011**

*(39hrs/week)* Job duties included creating website with knowledge gained through work, taking pictures; making ~60 lbs of dough every morning, Fornero-ing; inserting, turning, retrieving pizzas from the wood-fired brick oven with paddles, preparing food; rinsing farm-fresh vegetables, slicing artisan italian meats and stretching fresh mozzarella, preparing pizzas, sandwiches and pasta dishes from memorization, stocking inventory: deliveries, apple-wood, dishwashing as needed. *130 patrons max occupancy*

**DAYS INN – Ellensburg, WA Night Auditor, Oct. 2010 – June 2011**

*(28hrs/week) [Held during full-time enrollment]* Job duties included independently preparing financial report for the day: extreme attention to detail necessary; finding/fixing financial discrepancies, closing accounting till for the day, preparing room assignments for housekeeping staff, preparing report of occupancy rates and daily time logs for electronic submission, checking guests into hotel or R/V park, making reservations over the phone, check-out charges to guests, folding linens, cleaning lobby, preparing continental breakfast, customer service to guests. *50 rooms total, 50 R/V spots*

**Observer newspaper – Ellensburg, WA Opinion Editor, March - June 2010**

*(10hrs/week paid, 20+hrs actual) [Held during full-time enrollment]* Job duties included maintaining two pages in a weekly newspaper; managing five column writers as well as maintaining personal op/ed column, corresponding with, editing and publishing reader contributions, copy editing (including fact checking), designing layout of pages using InDesign/Photoshop on a Mac, taking pictures, helping edit entire paper before publication, 2 1/2 day workweek. *Circulation: 6000 print, 16,000 recorded online*

**CWU Rec & Tourism Dept – Ellensburg, WA Research and Planning, Jan. - June 2010**

*(6-19hrs/week) [Held during full-time enrollment]* Job duties included working flexible, independent hours for the Recreation and Tourism Major Advisor, researching parallel recreation programs found in other universities for the purpose of proposing new program implementation at CWU; extensive research (online and through phone and email correspondence) with professors and doctors from around the country that have pioneered innovative programs at their university. Preparing detailed report with overview of program, successes and setbacks, financial estimates and projected impact on students.

**CWU Dining services – Ellensburg, WA Food Server/Dishwasher, April - June 2009**

*(18hrs/week) [Held during full-time enrollment]*

**Wholesale Sports – Ellensburg, WA Sales Associate/Shop, June - Sept. 2008**

*(39hrs/week)*

# Education

**Central Washington University – Ellensburg, WA
BA - Major: Print Journalism Minor: Recreation Management**

***Graduation date: June 2011* GPA: 3.0/4.0**

*Relevant courses:* Copy Editing, Publishing Design, Advanced Newspaper Editing, Communication Ethics, Intercultural Communications, Visual Media, News Reporting, Media Ethics, Writing &Reporting for (Print), Writing & Reporting for (Broadcast), Media and Culture, Mass Media & Society, Feature Writing, InDesign fundamentals (refresher for CS4). *Athletics:* Swim Club Fall 2007-present. National ASAU competitor [Champion] at University of North Carolina, Raleigh NC in spring 2008. National ASAU competitor at Emory University, Atlanta GA in spring 2010. National qualifier for USMS Spring Nationals Mesa, AZ in spring 2011. Intramural Swim Club: USMS Liaison 2008-2009, Treasurer 2009-present. Water Polo Club: Spring 2008-Fall 2010.

**Klahowya secondary (7-12) school – Silverdale, WA
High School Degree, 2007 GPA: 3.4/4.0**
*Advanced Placement courses* 2004-2007: AP Language and Communication, AP Literature, AP US History, AP Psychology. Moderate skill in the Spanish language (4 yrs). Manufacturing: 3 yrs; proficient MIG, TIG, Oxy/Acet, Stick welding, plasma cutting, etc. *Athletics:* Captain of Swim Team 2005-2007, Academic State Champions Swim 2005, State Competitor Cross Country 2006. Competed in Cross Country, Swim, Track & Field District competitions 2003-2007.

**Refereneces:**

William Hamilton (Personal) Employee at Boeing william.r.hamilton@boeing.com

Mark Laska (Professional) Owner, Ciao 360.678.0800

Kathy Sandnes (Professional) Manager, Days Inn 509.933.1500